

Road Traffic Safety Policy

Author: D Finney
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1

Date: October 2025
Subject: Road Traffic Safety Policy
Responsible Person: Senior Management Team
Definition: Aims of the Managing Work-Related Journeys Policy

AIM

To introduce a Road Traffic Safety (RTS) Management System to enable our organisation to reduce deaths and serious injuries related to road use where it can influence. We will develop and implement a system that will include objectives and action plans, which will take into account legal and other requirements to which the organisation subscribes.

The policy and RTS system is designed to implement improvement in the following RTS performance factors:

- Reduction in road casualties and fatalities
- Legal compliance (eligibility to drive a vehicle)
- Reduction in collisions
- Reduction in injuries & fatalities
- Improvement in safe driving behaviour
- Identification of risk exposure factors
- Assurance of vehicle roadworthiness
- Managing emergency situations
- Safe journey planning
- Appropriate authorisation to undertake work-related journeys

Performance on the above factors will be reviewed and reported by the Management Team.

POLICY

1. TTC are committed to establishing/ reviewing policy and objectives for quality, performing management review of the system and ensuring the availability of resources.
2. We recognise that the risks associated with road use for our employees need to be taken into account and that we address these risks accordingly.
3. The arrangements and requirements for users undertaking work related journeys are defined in the Managing Work-Related Journeys Policy (QC220)
4. The Continuum® System used to achieve this policy is fully described in the ISO Management Manual; relevant sections shall be communicated and understood by all staff.
5. The legislation applicable to driving and vehicles reinforcing this policy is in part derived from the Road Traffic Act 1988 and includes the Road Vehicles (Construction and Use) Regulations 1986 and The Motor Vehicle (Driving Licence) Regulations 1999, as amended.

6. Legal, statutory, regulatory and other requirements will feature. Guidance is given in the 'Highway Code', which is deemed the relevant Code of Practice.
7. The responsibility for the compilation, revision and maintenance of the Continuum® System rests with David Finney, Group Compliance Manager.
8. Authority to give directions with respect to the Continuum® system and the respective policies lies with the Directors, supported by the other members of staff who have a direct and continuing responsibility.
9. The Road Traffic Safety Policy and Managing Work-Related Journeys Policy described in the ISO Management Manual are based on the requirements of ISO Standard: BS EN ISO 39001
10. TTC have assessed its Road related activities as part of its climate change management