**Cookies & how we handle your data**

You will find information here about what cookies may be set when you visit our Sites, the purposes for which we use those cookies, and how to reject or delete those cookies. For further detailed information about our Sites, please click here to see our Privacy Notice. The Privacy Notice explains the basis for processing your data.

We use cookies to ensure that we give you the best experience on our website and for functionality purposes. Only essential cookies are used by default, however if you accept all cookies this will include the collection of cookie data which includes statistics, marketing, advertising and profiling. You can give or withdraw your consent for the use of cookies at any time by clicking on the 'cookie preferences' link in the footer of the site and selecting 'Settings'.

**By continuing to use our Sites, you are agreeing to our use of cookies in the manner described in this policy.**

**What are cookies?**

1. A cookie is a small data file that is placed on your computer or other device to allow a website to recognise you as a user when you return to the website using the same computer and web browser, either for the duration of your visit (using a 'session cookie') or for repeat visits (a 'persistent cookie'). Other similar files work in the same way and we use the word 'cookie' in this policy to refer to all files that collect information in this way.

2. Cookies are an extremely common technology for remembering certain information about a visitor to a website. The vast majority of websites currently make use of cookies and they are commonly used for a wide range of tasks. We use cookies for the following purposes:

- **Essential cookies.** These cookies are necessary for the website to function effectively and provide the user with the best experience. This does include Google Analytics for generating statistical information about how the website is used..

- **Preference cookies.** These cookies enable a website to remember information that changes the way the website behaves or looks, like your preferred language or the region that you are in.

- **Profiling cookies.** These cookies collect information about how visitors use a website, for instance which pages visitors to most often and how users have accessed the website, and if they get error messages from web pages.

- **Marketing cookies.** These cookies collect information about your browsing habits in order to make advertising relevant to you and your interests. They are also used to limit the number of times you see an advertisement as well as help measure the effectiveness of the advertising campaign. They remember that you have visited a website and this information may be shared with third parties for marketing purposes.

3. This Cookie Policy gives you information on the specific cookies used on the TTC Group websites.

**How to control and delete cookies**

4. When you accessed the Site, you were presented with a message that notified you of our use of cookies. We had to use a cookie to present you with that notice (you can see details of this cookie

under 'Cookie Banner' in the table below). If you continue to use the Site, more cookies and other tracking technologies will be placed on your computer as described in this Cookie Policy in order to enhance your user experience whilst on the Site.

5. We will not use cookies to collect personally identifiable information about you. However, if you wish to restrict or block the cookies which are set by the Site (or, indeed, on any other site) you can do this through your browser settings. The 'Help' function within your browser should tell you how..

6. Alternatively, you may wish to visit http://www.allaboutcookies.org/, which contains comprehensive information on how to do this on a wide variety of browsers. You will also find details on how to delete cookies from your computer, as well as more general information about cookies. Please note that, the website links we provide are not owned or operated by us, we are not responsible for any of the content on them.

7. Please be aware that restricting cookies may mean that you are not able to take full advantage of all the features or services available on the TTC Group websites.

8. We also use a number of suppliers who set cookies on the TTC Group websites on our behalf to deliver certain services and features. If you would like more information about the cookies used by these organisations, as well as information on how to opt-out, please review the table below

**Cookie Name Purpose**

| Cookie Name | Purpose |
|---|---|
| Google Analytics | The TTC Group website uses Google Analytics; a web analytics service provided by Google, Inc. Google Analytics sets a cookie in order to evaluate your use of the TTC Group website and compile reports for us on website activity. This cookie does not collect information that identifies an individual. For information on how to reject or delete these cookies, see - https://policies.google.com/privacy?hl=en |
| YouTube | We use YouTube to show some of our video content and YouTube may set cookies on your browser to display the video and monitor non-attributable statistical information. Information on YouTube's privacy policy can be found herehttps://www.youtube.com/static?template=privacy_guidelines&gl=GB |
| LinkedIn | Share this LinkedIn cookie, placed by the LinkedIn share button. This cookie is used to track which pages the user visits and if activated pass that information to LinkedIn to include on the users profile. For more information visit LinkedIn's privacy policy page - https://www.linkedin.com/legal/privacy-policy |
| Twitter | Collects data on user behaviour and interaction in order to optimize the website and make advertisement on the website more relevant.  For more information visit Twitter's privacy policy page - https://twitter.com/en/privacy |
| Infinity | Infinity tracking used for marketing. View Infinity's privacy policy by visiting: https://www.infinity.co.uk/privacy-policy |

**Cookies set by Third Party sites**

9. To improve your website experience; we sometimes embed video content from websites like YouTube. As a result, when you visit a page with content embedded, you may be presented with cookies from these websites. TTC Group do not control these cookies. You should check the relevant third party website for more information about these.

**Sharing Tools**

10. We would like to draw your attention to the fact that the TTC Group websites carry embedded 'share' buttons to enable users of the site to easily share articles with their contacts through a number of popular social networks. These sites may set a cookie when you are also logged in to their service. TTC Group do not control these cookies and you should check the relevant third party website for more information about these.

**Main cookies used by us on our Site**

11. Below is a list of the main cookies used by us on our Sites together with details about what each is used for:

**List of Google cookies used**

| Name | rc::a |
|---|---|
| Purpose | This cookie is used to distinguish between humans and bots. This is beneficial for the website, in order to make valid reports on the use of their website. |
| Expires | Persistent |
| Source | thettcgroup.com |
| Name | rc::c |
| Purpose | This cookie is used to distinguish between humans and bots. |
| Expires | Session |
| Source | thettcgroup.com |
| Name | _gid |
| Purpose | Purpose This cookie name is associated with Google Universal Analytics. It is used to distinguish users. |
| Expires | 24 hours |
| Source | thettcgroup.com |
| Name | _ga |

| | |
|---|---|
| Purpose | Registers a unique ID that is used to generate statistical data on how the visitor uses the website. |
| Expires | 2 years |
| Source | thettcgroup.com |
| Name | _gat |
| Purpose | Used by Google Analytics to throttle request rate |
| Expires | 24 hours |
| Source | thettcgroup.com |
| Name | testinfinitycookie |
| Purpose | This cookie is necessary for the call-tracking functionality used by the website operator – The cookie sets an ID for the specific user, which allows the website's support team to recognize the user when calling their support, as well as seeing the user's navigation on the website. |
| Expires | Session |
| Source | thettcgroup.com |
| Name | IDE |
| Purpose | Used by Google DoubleClick to register and report the website user's actions after viewing or clicking one of the advertiser's ads with the purpose of measuring the efficacy of an ad and to present targeted ads to the user. |
| Expires | 1 year |
| Source | thettcgroup.com |
| Name | test_cookie |
| Purpose | Used to check if the user's browser supports cookies. |
| Expires | 24 hours |
| Source | thettcgroup.com |
| Name | ads/ga-audiences |

| Purpose | Used by Google AdWords to re-engage visitors that are likely to convert to customers based on the visitor's online behaviour across websites. |
|---|---|
| Expires | Session |
| Source | thettcgroup.com |

More information on Google's cookies can be found here:

https://policies.google.com/technologies/types


## Cookies used by YouTube

| Name | VISITOR_INFO1_L |
|---|---|
| Purpose | Tries to estimate the users' bandwidth on pages with integrated YouTube videos. |
| Expires | 179 days |
| Source | accounts.youtube.com |
| Name | YSC |
| Purpose | Registers a unique ID to keep statistics of what videos from YouTube the user has seen. |
| Expires | Session |
| Source | accounts.youtube.com |
| Name | yt-remote-cast-installed |
| Purpose | Stores the user's video player preferences using embedded YouTube video |
| Expires | Session |
| Source | accounts.youtube.com |
| Name | yt-remote-connected-devices |
| Purpose | Stores the user's video player preferences using embedded YouTube video |
| Expires | Persistent |
| Source | accounts.youtube.com |

| | |
|---|---|
| Name | yt-remote-device-id |
| Purpose | Stores the user's video player preferences using embedded YouTube video |
| Expires | Persistent |
| Source | accounts.youtube.com |
| Name | yt-remote-fast-check-period |
| Purpose | Stores the user's video player preferences using embedded YouTube video |
| Expires | Session |
| Source | accounts.youtube.com |
| Name | yt-remote-session-app |
| Purpose | Stores the user's video player preferences using embedded YouTube video |
| Expires | Session |
| Source | accounts.youtube.com |
| Name | yt-remote-session-name |
| Purpose | Stores the user's video player preferences using embedded YouTube video |
| Expires | Session |
| Source | accounts.youtube.com |

**Cookies used on https://thettcgroup.com**

| | |
|---|---|
| Name | ARRAffinity [x2] |
| Purpose | Used to distribute traffic to the website on several servers in order to optimise response times. |
| Expires | Session |
| Source | thettcgroup.com |
| Name | poll.gif |

| | |
|---|---|
| Purpose | Preserves the visitor's session state across page requests |
| Expires | Session |
| Source | livechat.ttcspeed.co.uk |
| Name | __RequestVerificationToken |
| Purpose | Helps prevent Cross-Site Request Forgery (CSRF) attacks. |
| Expires | Session |
| Source | thettcgroup.com |
| Name | ASP.NET_SessionId |
| Purpose | Preserves the visitor's session state across page requests. |
| Expires | Session |
| Source | thettcgroup.com |

## Cookies used by Twitter

| | |
|---|---|
| Name | local_storage_support_test |
| Expires | Persistent |
| Purpose | The cookie is used in context with the local-storage function in the browser. This function allows the website to load faster by pre-loading certain procedures. |
| Source | Twitter.com |
| Name | __widgetsettings |
| Expires | Persistent |
| Purpose | Collects data on user behaviour and interaction in order to optimize the website and make advertisement on the website more relevant. |
| Source | Twitter.com |

**Cookies used by Infinity**

| Name | ictf_il3216 |
|---|---|
| Purpose | Contains per installation number replacement source cache. Infinity tracking used for marketing. |
| Expires | Persistent |
| Source | infinity.co.uk |
| Name | ictf_in3216 |
| Purpose | Contains per installation tracking source cache. Infinity tracking used for marketing |
| Expires | Persistent |
| Source | infinity.co.uk |
| Name | ictf_master |
| Purpose | Contains per installation number replacement source cache. Stores the unique Visitor Reference. Infinity tracking used for marketing. |
| Expires | Persistent |
| Source | infinity.co.uk |

**Changes**

12. We may make changes to this Cookies Policy at any time by sending you an e-mail with the modified Terms or by posting a copy of them on the Site. Any changes will take effect 7 days after the date of our email or the date on which we post the modified Terms on the Site, whichever is the earlier. Your continued use of the Site after that period expires means that you agree to be bound by the modified policy.

**Who do I contact if I have any questions about TTC Group's cookies policy?**

13. If you wish to write to us, please write to the Data Protection Office at TTC Group (UK) Limited, Hadley Park East, Telford, TF1 6QJ.  Our email address for data protection queries is yourdata@ttc-uk.com.