

Job specification : Safe and Considerate Driving course

Background

The National Safe and Considerate Driving (SCD) course is offered to drivers who are deemed to have been involved in a 'driving without due care and attention' incident. These incidents usually involve drivers who have been involved in a collision, even though there are many other non-collision related offences that fall into the 'driving without due care' category.

The course is held over one day, comprising of four-hours of in-class theory and approximately three and a half hours of practical on-road coaching.

In-class trainers (2 per workshop)

Trainers wishing to join the TTC panel as an in-class SCD trainer must be able to meet the following minimum criteria:

Use the table as a checklist before making an application

Qualifications and skills checklist	Tick which apply to you
Must have a full driving licence which does not contain any more than 6 penalty points. Certain endorsements may prohibit you from joining the TTC panel.	
A nationally recognised qualification in delivering training or an accreditation in delivering behaviour change programmes to adults. Examples include City and Guilds awards in training and development or teaching and supporting learners, awards in teaching in the lifelong learning sector, awards in teaching in the FE or HE sector or QCF qualifications.	
Must have successfully completed an approved training course by an Accredited Instructor or NDORS (TTC can arrange this for you)	
At least one year's experience of delivering learning or training in a one-to-one or one to-many setting.	
Must have access to Professional Indemnity and Public Liability insurance cover, £5 million for each. (cover provided via the MSA or DIA is accepted)	
Must be enthusiastic and capable of developing positive rapport with groups of people within a classroom environment and to a variety of ages.	
Must possess excellent communications and interpersonal skills	
Must possess IT skills sufficient to use Power Point and have access to the internet in order to access the TTC course management system (full training will be provided)	

Trainers wishing to join the TTC panel as an On-Road SCD Coach must be able to meet the following minimum criteria:

Use the table as a checklist before making an application

Qualifications and skills checklist	Tick which apply to you
Must have a full driving licence which does not contain any more than 6 penalty points. Certain endorsements may prohibit you from joining the TTC panel.	
DVSA registered ADI at a minimum grade B level	
Must have successfully completed an approved training course by an Accredited Instructor or NDORS (TTC can arrange this for you)	
Recognised advanced driving qualification (desirable)	
At least one year's experience of delivering learning or training in a one-to-one or oneto-many setting.	
In-car Trainers (up to 10 trainers per course, client: trainer ratio 2:1))	
Must have access to Professional Indemnity and Public Liability insurance cover, £5 million for each. (cover provided via the MSA or DIA is accepted)	
Excellent knowledge of the Highway Code and the ability to make reference to the Highway Code during the course.	
Must be enthusiastic and capable of developing positive rapport with groups of people within a classroom environment and to a variety of ages.	
Must possess excellent communications and interpersonal skills	
Must possess IT skills sufficient to use Power Point and have access to the internet in order to access the TTC course management system (full training will be provided) Have access to a suitable training vehicle capable of comfortably carrying 4 people and being appropriately insured for the provision of driver training NB. Although TTC allows trainers to use liveried vehicles for on-road training, the appropriateness of any logos/decals will be assessed by TTC prior to acceptance onto the panel.	